



**GRACE**  
CHRISTIAN SCHOOL

# Application Form : Teacher

**Physical address**

22 Vittoria Road

Glen Iris

**Postal address**

P O Box 7

Bunbury WA 6231

Telephone : (08) 97264200 Fax : (08)97264210 Email : admin@grace.wa.edu.au

*The information supplied in this application shall be treated in confidence and in accordance with the attached Privacy Statement.*

**POSITION APPLIED FOR :** .....

**Relief** (or)  **Part-time** .....days per week (or)  **Full time**

**On the basis of the information provided in the form and the following pages, I hereby apply for the above position.**

*(Please tick appropriate boxes where required)*

**PERSONAL INFORMATION**  Mr  Mrs  Miss  Rev  Other .....

Surname ..... Christian Names .....

Address ..... Postcode .....

Telephone ( ) .....(H); ( ) .....(W); Email Address : .....

Date of Birth ...../...../..... Place of Birth ..... Country .....

Marital Status:  Married ;  Single;  Separated;  Divorced; If married, please give spouse's name .....

Names and ages of children .....

Are you aware of any health matters that might interfere with the discharge of your duties as a teacher?  Yes  No

If yes, please explain .....

## CHRISTIAN BACKGROUND

How long have you known Christ as Lord and Saviour? ..... Are you an active member of a local church?  Yes  No

If so, which church? ..... In what capacity do you serve in your church? .....

Minister's name ..... Telephone Number ( ) .....

## SUMMARY OF QUALIFICATIONS AND EXPERIENCE

Tertiary Qualification ..... Years of Tertiary Training .....

Qualified to teach  Primary (*Grades*) ..... and/or  Secondary (*Subjects*) .....

TRB (prev. WACOT) Registration  Yes  No Number : ..... Expiry date : .....

Working with children check?  Yes  No Number : ..... Expiry date : .....

Are you currently teaching?  Yes  No School : .....

If NO : Last year of teaching ..... Last school .....

Reason for termination .....

Why do you believe God is calling you to make this application? .....

.....



- The use of drugs, alcohol, tobacco and marijuana .....
- Homosexuality .....
- Student dress and behaviour codes .....

**There are some areas where Christians differ in their beliefs. While the school does not demand uniformity in all these areas, it is important for us to know what you believe in the areas listed below.**

- The second coming of Christ .....
- Election and free will .....
- Miracles today .....
- Charismatic gifts – e.g. speaking in tongues .....

**TRAINING**

**Tertiary Education** (*List Degrees, Diplomas or other Professional Qualifications you hold*)

Name of Degree / Diploma	Issuing Institution	Country of issue	Year conferred

What were your fields of study?

Major fields	Minor fields

Please give details of additional courses completed. *(If necessary attach a list showing full details).*

Course Name	Study Institution	Year completed

What subjects are you **qualified** to teach, and what levels? *(If necessary attach a list showing full details).*

Subject	Grades / Years

What Bible College courses or other Christian education courses have you completed? *(If necessary attach a list showing full details).*

Course Name	Year completed

## WORKING EXPERIENCE

*Please give details of your last four years of work.*

Year	Name of School	Classes / Subject taught	No. of years taught

- What other employment have you had over the last five years? .....
- .....

Please tick any of the following for which you have special training or experience:

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Biblical studies     | <input type="checkbox"/> Drama              | <input type="checkbox"/> Art                 | <input type="checkbox"/> Languages          |
| <input type="checkbox"/> Mission              | <input type="checkbox"/> Public speaking    | <input type="checkbox"/> Photography         | <input type="checkbox"/> Student Guidance   |
| <input type="checkbox"/> Choir                | <input type="checkbox"/> Debating           | <input type="checkbox"/> Handicrafts         | <input type="checkbox"/> Career Guidance    |
| <input type="checkbox"/> Musical Instrument/s | <input type="checkbox"/> School Newspaper   | <input type="checkbox"/> Computers           | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Singing              | <input type="checkbox"/> Student Leadership | <input type="checkbox"/> Other hobbies ..... |   |

.....  
Have you had any other Christian educational advantages such as YWAM, travel, languages spoken etc? .....

**TEACHING APPROACH**

- What is your approach to teaching? .....
- What is your approach to discipline? .....
- How would you evaluate your teaching and class control? .....
- How do you handle difficult children? .....
- Have you had experience in curriculum development? If so, please give details .....

- Any further comments? .....
- .....
- .....
- .....

**REFERENCES**

List below, people who can testify to your character and ability. Please supply contact details and attach :-

1. a reference from a recent Employer, Principal or Supervisor;
2. a reference from a Minister/Pastor ;
3. a reference from a personal referee

**Professional References**

Name	Relationship / Designation	Contact telephone numbers	
	<input type="checkbox"/> Principal / <input type="checkbox"/> Supervisor		

**Personal / Character References**

Name	Relationship / Designation	Contact telephone numbers	

**Minister / Pastor**

Name	Relationship / Designation	Contact telephone numbers	

I, the undersigned hereby confirm that I am in full agreement with the Statement of Beliefs as attached; and that to the best of my knowledge, the information supplied in this application is true and correct.

Signed ..... Date ...../...../.....

**Checklist**

With this Teacher's Application Form please include the following :-

- Selection Criteria (addressed in a covering letter) : Item 6 (a-d) in Position Description.**
- Curriculum Vitae;
- A recent photograph of applicant;
- Police Clearance Certificate (s);
- TRB Registration Certificate;
- WWC Card (or copy of application submitted).
- Birth Certificate, or other identification; e.g. passport, or Marriage Certificate etc.
- Tertiary institution results, including Degrees, Diplomas or other professional qualifications
- Details of other courses completed & relevant Certificates
- References

## Vision Statement

*“To be a Christian educational community of excellence, assisting in the development of young people who reflect the attitudes, authority and actions of Christ”*

## Mission Statement

*Our mission is to :-*

- *encourage students to have a personal relationship with Jesus Christ;*
- *develop lives of character based on biblical principles;*
- *equip young people to positively influence the wider community;*
- *develop the highest expression of an individual's gifts, talents and abilities;*
- *assist parents in the education of their children;*
- *pursue excellence in education; and*
- *provide resources, facilities and staff to implement the vision.*

## Statement of Belief

**We believe** in the Divine inspiration of the infallibility and supreme authority of the Old and New Testaments in their entirety and that the Holy Spirit so moved the writers that what they wrote are authoritative statements of truth.

**We believe** there is one God in whom there are three equal Divine Persons revealed as the Father the Son and the Holy Spirit and who of His own sovereign Will created the heavens the earth and all that is contained within the Universe.

**We believe** the Lord Jesus Christ is the eternally existing only begotten son of the Father conceived by the Holy Spirit and born of the Virgin Mary. As God He became flesh and dwelt among us; as man He was God.

**We believe** all men are in a fallen sinful and lost condition through the rebellion of Adam and Eve who were created without sin and in this state of depravity are helpless to save themselves and are under the condemnation of God to eternal punishment in Hell.

**We believe** that salvation from the penalty and consequences of sin is found only through the substitutionary atoning death and resurrection of the Lord Jesus Christ.

**We believe** it is the Holy Spirit alone who convicts men of sin leads them to repentance creates faith within them and regenerates and fills those who believe on the Lord Jesus Christ as Lord. It is the indwelling Spirit who bestows the Gifts of the Spirit and manifests the Fruit of the Spirit in the believer.

**We believe** Christ died for our sins was buried and the third day rose from the dead; that He appeared to men who touched Him and knew His bodily presence and that He ascended to His Father.

**We believe** the Lord Jesus Christ will return in person with His saints and that the full consummation of the Kingdom of God awaits His return.

**We believe** those who have been regenerated by the Holy Spirit will receive a resurrection body at the return of Jesus Christ and be forever with the Lord while those who have not believed will be resurrected to stand at the Judgement Seat of God to receive His judgement and eternal condemnation to Hell.

**We believe** in the actual existence of Satan who is the father of all evil and opposed to God although ultimately subject to the purposes of God and destined to be confined forever to Hell.

**We believe** the Church is the Body of Christ composed of all believers in the Lord Jesus Christ which finds its visible manifestation in the local community of believers and ministers through the co-operative exercise of God-given gifts by the entire membership. Each local community of believers is competent under Christ as Head of the Church to order its life without interference from any civil authority.

**We believe** there are two ordinances instituted by the Lord Jesus Christ; Baptism and The Lord's Supper.

## PRIVACY STATEMENT EMPLOYMENT APPLICATIONS

**In applying for this position** you will be providing Grace Christian School with personal information. The school requests and holds personal information as necessary to satisfy the schools need to make employment decisions and to discharge our legal obligations. If you provide us with personal information, for example, your name and address or relevant information contained on your resume, we will use the information in order to assess your application.

You agree that we may store this information for up to two years if your application for employment is not initially successful. *(If you wish your information to be destroyed before two years, please advise us in writing).*

You may seek access to personal information that we hold about you. However, there will be occasions when access may be denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

We usually disclose this kind of information to Dreambuilders Church Bunbury as the owner of Grace Christian School. However, we will not disclose this information to another third party without your consent.

**If you provide us with the personal information of others, we encourage you to inform them :**

- ◇ that you are disclosing that information to the School and why, so that they can access that information if they wish;
- ◇ that the School does not usually disclose the information to third parties and that we may store their information for two years.