Application Form : Teaching Staff

Physical Address
22 Vittoria Road
Glen Iris WA 6230
Postal Address
P O Box 7
Bunbury WA 6231
Telephone: (08) 9726 4200 | **Fax:** (08) 9726 4210
Email: admin@grace.wa.edu.au | **Website:** www.grace.wa.edu.au

The information supplied in this application shall be treated in confidence and in accordance with the attached Privacy Statement.

POSITION APPLYING FOR: _____

☐ Relief *(or)* ☐ Part-time _____ days per week *(or)* ☐ Full time

(Please tick appropriate boxes where required)

PERSONAL INFORMATION

☐ Mr ☐ Mrs ☐ Miss ☐ Other _____

Surname: _____First Names: _____

Address: _____

Telephone: H _____M _____ Email: _____

Date of Birth: _____/_____/_____ Place of Birth: _____ Country: _____

Marital Status: ☐ Married; ☐ Single; ☐ Separated; ☐ Divorced If married, spouse's name: _____

Names and ages of children: _____

Are you aware of any health matters that might interfere with your duties? ☐ Yes ☐ No

If yes, give brief details: _____

SUMMARY OF QUALIFICATIONS AND EXPERIENCE

Tertiary Qualification: _____ Years of tertiary training: _____

Qualified to teach ☐ Primary (Grades) _____and/or ☐ Secondary (Subjects) _____

TRB Registration: ☐ Yes ☐ No Number : _____ Expiry date: _____

Working with children check? ☐ Yes ☐ No Number: _____ Expiry date: _____

Are you currently teaching? ☐ Yes ☐ No School:_____

If no, last year of teaching _____ Last school: _____

Reason for termination: _____

CHRISTIAN BACKGROUND

How long have you known Christ as Lord and Saviour? _____ Are you an active member of a local church? ☐ Yes ☐ No

If so, which church? _____ In what capacity do you serve in your church? _____

_____

Minister's name: _____Telephone Number: _____

CHRISTIAN EXPERIENCE AND BELIEFS *(Where necessary please write your answers on a separate sheet of paper.)*

Why do you want to join the ministry of Grace Christian School? _____

_____

_____

_____

_____

Why did you become a teacher? _____

_____

_____

_____

Why is being a Christian important to the role of a teacher in a Christian school? _____

_____

_____

_____

_____

What are your views about the authority and historical accuracy of the Bible? _____

_____

_____

_____

Describe your understanding of the Trinity:

_____

_____

_____

Describe your understanding of *grace*: _____

_____

_____

Comment on who Jesus Christ is: _____

_____

_____

_____

_____

Comment on the following: Is the universe accidental or intentional? _____

_____

_____

_____

_____

What do you believe is the unique function of a Christian school and the relevance of a Christian worldview? _____

_____

_____

_____

_____

What policies do you think a Christian school should have relating to each of the following areas?

The use of drugs, alcohol, tobacco and marijuana: _____

_____

_____

_____

Student dress and behaviour codes: _____

_____

_____

_____

There are some areas where Christians differ in their beliefs. While the school does not demand uniformity in all these areas, it is important for us to know what you believe in the areas listed below.

The second coming of Christ: _____

_____

_____

_____

Election and free will: _____

_____

_____

_____

Miracles today: _____

_____

_____

_____

Charismatic gifts – e.g. speaking in tongues: _____

_____

_____

_____

TRAINING

Name of Degree / Diploma	Issuing Institution	Country of issue	Year completed

What were your fields of study?

Major fields	Minor fields

Please give details of additional courses completed. *(If necessary attach a list showing full details).*

Course Name	Study Institution	Year completed

What subjects are you qualified to teach, and what levels? *(If necessary attach a list showing full details.)*

Subject	Grades / Years

What Bible College courses or other Christian education courses have you completed?

Course Name	Year completed

WORKING EXPERIENCE

Please give details of your last five years of work.

Year	Name of School	Classes / Subject taught	No. of years taught

Please tick any of the following for which you have special training or experience:

☐ Biblical studies	☐ Drama	☐ Art	☐ Languages
☐ Mission	☐ Public speaking	☐ Photography	☐ Student Guidance
☐ Choir	☐ Debating	☐ Handicrafts	☐ Career Guidance
☐ Musical Instrument/s	☐ School Newspaper	☐ Computers	☐ Physical Education
☐ Singing	☐ Student Leadership	☐ Other hobbies: _____	

_____

_____

TEACHING APPROACH

Explain briefly the relevance, importance of, and how you create an environment for learning: _____

_____

_____

_____

_____

_____

Explain briefly the strategies and techniques you would use in helping students develop understanding: _____

_____

_____

_____

_____

How would you evaluate your teaching and class control? _____

_____

_____

_____

_____

Explain how you plan a unit of work: _____

_____

_____

_____

_____

Provide an example of work recently taught that could be taught from a Biblical perspective: _____

_____

_____

_____

_____

_____

_____

REFERENCES

List below people who can testify to your character and ability, and attach a copy of reference letters with your application.

Professional References		
Name	Relationship / Designation	Contact telephone number
Personal / Character References		
Name	Relationship / Designation	Contact telephone number
Minister/Pastor		
Name	Relationship / Designation	Contact telephone number

I , the undersigned hereby confirm that I am in full agreement with the Statement of Faith as attached, and that to the best of my knowledge, the information supplied in this application is true and correct.

Signed: _____ Date: _____/_____/_____

CHECKLIST

With this Teacher's Application Form please include the following:

- ☐ Selection Criteria (addressed in a covering letter) *Not required when applying for relief.*
- ☐ Curriculum Vitae
- ☐ A recent photograph of applicant
- ☐ Police Clearance Certificate (s)
- ☐ TRB Registration Certificate
- ☐ WWC Card (or copy of application submitted)
- ☐ Birth Certificate, or other identification; e.g. passport, or Marriage Certificate etc.
- ☐ Tertiary institution results, including Degrees, Diplomas or other professional qualifications
- ☐ Details of other courses completed & relevant Certificates
- ☐ References

Statement of Faith

The Grace Christian School Statement of Doctrines and Beliefs is as follows:

Introduction

a) Education, at its heart, is about exploring, discovering and embracing truth. Not only must the School impart knowledge, but teachers are called to enlighten knowledge with wisdom to help their students understand the world they live in and their purpose in it. (Psalm 19)

b) We believe that the ultimate meaning and purpose of life rests in Jesus Christ and His work on the cross. The School is a beacon of hope, built upon the foundation of the redeeming love of God through Jesus Christ. (Genesis 3, 2 Corinthians 5:19)

c) The School plays an important role in the formation of students, at the invitation of their parents - in leading and nurturing them, spirit, mind and body, to lay hold of their unique purpose and potential in God's world, and to equip them for a life of fulfilment and significance. It is the aim of the School that graduating students will be transformational in their future callings and vocations. (Psalm 139:1-18)

Truth

a) The whole Bible is uniquely inspired by God and is therefore wholly trustworthy and of supreme and final authority in faith and life. (2 Timothy 3:16-17, 2 Peter 1:21).

b) We believe that the Bible, comprising the Scriptures in the Old Testament and New Testament, teaches the truth about essential beliefs of the Christian faith including who God is, who Humanity is, what the Gospel is and what response God requires from his people. (Deuteronomy 10:12-13, Psalm 119:105, Mark 1:15; John 20:31, Romans 12:1-2)

c) The character and attributes of God; His everlasting power and divinity are shown in the created universe which is consistent with the specific teachings of the Scriptures. (Psalm 19:1, Romans 1:20)

God

a) The sovereign God is one, in three co-equal eternal persons, the Father, the Son and the Holy Spirit, who act together in creation, providence, redemption, and restoration. (Matthew 28:19, Colossians 1:12-16)

b) Jesus Christ, the Son, is fully God and fully man. We believe in His virgin birth, His sinless life, His sacrificial death in our place, His bodily resurrection, His bodily return to heaven and His continuous role representing believers before the Father, and His return to judge the living and the dead. (John 1: 1-14, 2 Corinthians 5:21, Romans 8:34, Colossians 1:9-10, 1 Timothy 3:16)

c) We believe in the Holy Spirit who with the Father and the Son is worthy of our worship, who convicts the world of guilt in regard to sin, righteousness and judgement. The Holy Spirit unites us with Christ, and makes us partake in Christ's risen life, pointing us to Jesus, freeing us from slavery to sin, producing in us his fruit, granting to us his gifts, and empowering us for service in the world. (John 3: 5-7, John 14: 16-18, John 15: 26)

d) In His death and resurrection, the Lord Jesus Christ took the place of humanity, making full payment for the sin of all people. For those who accept his gift of grace and exercise faith in Him, He secures forgiveness, a right relationship with God, a new life now and everlasting life at the end of history. (Romans 3:23-26, 2 Corinthians 5:21, 1 Peter 1:3, 1 Peter 2:24)

Humanity

a) God has created humanity in His image and ascribed dignity, sanctity and worth to human life from conception until death. God requires human life to be accorded respect and to be protected from harm (Genesis 1:27, Psalm 139:13-16, Exodus 20:13)

b) God has created humanity as distinctly male and female and has ordained a normative connection between binary biological sex and a person's true self-conception as male or female. (Genesis 1:27, Matthew 19:4)

c) God calls some people to marriage, and some to a single state: one is not inferior or superior to another, and both have dignity, according to the Bible. God has instituted marriage between one man and one woman for life to be the only Scriptural covenantal, sexual and procreative union for humanity which signifies and mirrors the covenant love between Christ and his Church. Married couples must be sexually faithful to each other. Any sexual relationship outside of marriage are contrary to God's will and command for humanity (Genesis 2:23-24, Matthew 19:5-6, Ephesians 5:22-32)

d) God has instituted the family as the central social structure and parents have the primary responsibility for bringing up their children. God has also instituted the church to make disciples from all the nations and provide spiritual teaching. He has established civil government to make laws, keep civic order and promote human flourishing. Each of these institutions has distinct roles and responsibilities which overlap but one should not usurp the role of the other. (Genesis 1:28, Mark 12:17, Romans 13:1-7)

e) Humanity, originally created for a relationship with God, has turned away from God and thus become sinful by nature and practice, unable by any personal merit or effort to restore that relationship. This fall has corrupted human identity and purpose, impacted sexuality, family and social relationships and has separated humanity from fellowship with God. (Genesis 1:26-31, Romans 1:18-32, Romans 3:23, Titus 3:3-7)

The Gospel

a) Humanity's only means of restoring relationship with God is through salvation. Salvation is initiated in the believer solely by the grace of God, accomplished through the work of Jesus dying on the cross and applied by the Holy Spirit. Salvation is a free gift accepted by faith and includes the removal of guilt, being set apart for God, a new life of increasing transformation into the likeness of Jesus and eventually the resurrection to everlasting life. (Ephesians 2:8-10, Romans 8:28-30, Matthew 25:34-36)

b) Believers experience salvation when they are declared righteous by God as they commit their lives to Jesus in repentance and faith. This conscious commitment is made possible only by the work of the Holy Spirit within the individual; it is not a meritorious work. (John 3:16, Ephesians 2:1-10)

c) The Church is the company of all believers who have received new life through faith in Christ, formed by His Spirit into one body, of which Christ is the Head. The Church is commanded by Jesus to make disciples in all nations. (Ephesians 3: 4-10, Matthew 28: 19-20)

d) Satan is a personal spiritual being, opposed to God and the salvation of humanity, sworn to enslave and destroy the human race but his ultimate purpose has been brought to nothing by the Lord Jesus Christ. (Genesis 3:1-15, Matthew 4:1-11, Revelations 20:10, Colossians 2:15)

e) A person who rejects the gift of eternal life in the Lord Jesus Christ will be eternally separated from God. (John 3:36, Revelations 20:11-15)

f) The Lord Jesus Christ will personally return in glory and judgement to bring eternal life to the redeemed and eternal destruction to the lost, establishing a new heaven and a new earth, the home of righteousness, where there will be no more evil, suffering or death. (1 Thessalonians 4:13-18, 2 Thessalonians 2:1-8, Revelations 22:12, 17-20)

The Response

a) Until Jesus returns, God calls believers to respond to the Gospel by living as restored disciples of his Kingdom in a broken world with a commission to spread the Gospel, to make disciples and to engage in personal, relational, communal and civic conduct that is transformed by the Gospel and which serves as an example to the world. (Matthew 28:19-20, Matthew 5:13-16)

b) Believers are called to personal conduct which:
    i) conforms to the example of Jesus;
    ii) rejects sinful actions and seeks to do good works;
    iii) demonstrates the fruit of the Spirit; and
    iv) recognizes that the body of the believer is the temple of the Holy Spirit;
    v) affirms and reflects the truth of the Bible about the nature of human beings, created, male and female, in the image of God. (Galatians 5:16-24, 1 Corinthians 6:19)

c) Believers are called to relational conduct that conforms to and reflects the teaching of the Bible concerning human sexuality and marriage. Therefore:
    i) outside of marriage, a believer must live a life of chastity;
    ii) children are a natural blessing of marriage; and
    iii) parents must instruct and care for their children and provide for their physical, spiritual, and educational upbringing. (Genesis 1: 26-27, Psalm 127:3-4, Ephesians 5: 22-33)

d) Believers are called to communal conduct which includes active participation in a local church and the use of their gifts for works of ministry, including communicating the gospel to others, making disciples, loving each other, loving one's neighbours including through ministries of mercy and compassion, and active witness in the world. (Hebrews 10:25, Romans 12:4-8)

e) Believers are called to civic conduct which includes being salt and light to the world, obedience to the civil authorities in all things which do not contradict the Word of God and a commitment to living quietly and peaceably as a blessing to the community in which the believer is placed. (Matthew 5:13-16, Jeremiah 29:7, 1 Peter 2:13-17, 1 Timothy 2: 1-4)

f) Believers are still sinful by nature and practice and they will never perfectly respond to God's call in this life so must continue in repentance and faith relying on the grace of God as well as extending grace to others. However, it is only by striving to respond in faith to God's call that believers will find true meaning and purpose to live a fulfilled life. (Romans 7:23, 1 John 2:2, Jeremiah 31:34, 1 John 1:7)

Vision and Mission Statement

Our vision is to be a Christian educational community of excellence, assisting in the development of young people who reflect the attitudes, authority and actions of Christ.

Our mission is to:

- Encourage students to have a personal relationship with Jesus Christ
- Develop lives of character based on biblical principles
- Equip you people to positively influence the wider community
- Develop the highest expression of an individual's gifts, talents and abilities
- Assist parents in the education of their children
- Pursue excellence in education
- Provide resources, facilities and staff to implement that vision.

Privacy Statement

In applying for this position you will be providing Grace Christian School with personal information. The school requests and holds personal information as necessary to satisfy the schools need to make employment decisions and to discharge our legal obligations. If you provide us with personal information, for example, your name and address or relevant information contained on your resume, we will use the information in order to assess your application.

You agree that we may store this information for up to two years if your application for employment is not initially successful. (If you wish your information to be destroyed before two years, please advise us in writing.)

You may seek access to personal information that we hold about you. However, there will be occasions when access may be denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

We usually disclose this kind of information to Dreambuilders Church Bunbury as the owner of Grace Christian School. However, we will not disclose this information to another third party without your consent.

If you provide us with the personal information of others, we encourage you to inform them:

- That you are disclosing that information to the School and why, so that they can access that information if they wish;
- That the School does not usually disclose the information to third parties and that we may store their information for two years.